



# LOS ANGELES COUNTY COMMISSION ON HIV

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*While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.*

## STANDARDS OF CARE COMMITTEE MEETING MINUTES

May 7, 2009

Approved  
7/2/2009

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/ CONSULTANTS
Angélica Palmeros, <i>Co-Chair</i>	Anthony Bongiorno	Louis Guitron	Angela Boger	Jane Nachazel
Fariba Younai, <i>Co-Chair</i>	Sharon Chamberlain	Dean Page	Tia Mao	Doris Reed
Mark Davis	Maxine Franklin		Lanet Williams	Craig Vincent-Jones
David Giugni	Brad Land		Juhua Wu	
Terry Goddard	Jenny O'Malley			
Everardo Orozco				

### CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards of Care Committee Agenda, 5/07/2009
- 2) **Minutes:** Standards of Care Committee Meeting Minutes, 4/2/2009
- 3) **Standards of Care:** Benefits Specialty Services, 5/14/2009
- 4) **Standards of Care:** AIDS Drug Assistance Program Enrollment, 5/14/2009
- 5) **Memorandum:** Special Populations Expert Panel Meeting Dates Through 2009, 5/6/2009

1. **CALL TO ORDER:** Dr. Younai called the meeting to order at 10:35 am.
2. **APPROVAL OF AGENDA:**  
**MOTION #1:** Approve the Agenda Order with Items 9 and 15 postponed, no updates noted for Items 11 and 12, and Item 16 removed from the agenda (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**  
**MOTION #2:** Approve the 4/2/2009 Standards of Care Committee meeting minutes with correction under Item 10. B., bullet three, from "Angela" to "Angélica Palmeros" (*Passed by Consensus*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
7. **CO-CHAIRS' REPORT:**  
➡ Cancel the 6/4/2009 SOC Committee meeting, schedule the 6/4/2009 Effectiveness Subcommittee meeting to 10:00 am to 12:00 noon, and delegate to it the authority to make SOC Committee standards decisions, if needed.
8. **STANDARDS OF CARE:**
  - A. **Benefits Specialty:** No comments were submitted on the standard.
  - B. **ADAP Enrollment:** No comments were submitted on the standard.  
**MOTION #3:** Approve the Benefits Specialty and the ADAP Enrollment Standards of Care and forward them to the Commission for approval (*Passed by Consensus*).

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9. **GRIEVANCE POLICY AND PROCEDURES:** This item was postponed.
10. **SERVICE EFFECTIVENESS:** Mr. Vincent-Jones reported work was continuing.
11. **STANDARDS REVIEW POLICIES:** There was no update on this item.
12. **MEDICAL CARE COORDINATION (MCC):** There was no update on this item.

13. **ACTIVITY UPDATES:**

A. **Standards Publication:**

- Mr. Vincent-Jones reported final standards designs were being edited. The standards portion, not including consumer brochures, should be completed in the summer.
- There will be one set of 1,000 copies printed. They will be tracked, so updates can be sent by email.
- HRSA will announce publication in their *HAB News*. The standards, executive summaries and presentations will be available free on the Commission website. Materials developed with HRSA support must be available to the public for free (for example, a general use version of the Medical Care Coordination financial model will also be posted on the website). Both PDF and non-PDF versions will be posted to accommodate varying printer capabilities.
- Committee members and staff who participated during development will be acknowledged in the publication.
- Consumer brochures are being redesigned and will be developed after publication.

B. **Special Population Guidelines:**

- Mr. Vincent-Jones noted guidelines will help agencies accommodate needs of special populations and help OAPP develop RFPs that pertain to special populations.
- He added that guidelines were developed using five criteria. The number of people in a population was one criterion since a certain minimum is needed to effectively manage the continuum of care. These may change over time, e.g., the aging population does not qualify now, but may well do so in the future.
- Panel discussions can draw out specific needs of subpopulations, e.g., discussion on the guideline for women addressed African American women and Latinas. Similarly, specific needs of those self-identified as heterosexual can be discussed under MSM of Color under the sub-category of non-gay identified.
- Three of the 14 guidelines have been completed: youth, transgenders and women.
- Standards panels ranged up to 20 members that reflected all levels of subject involvement. Special population panels seek to elicit expert input from five to ten panelists. Each will include consumer and OAPP representatives.
- Panels are scheduled from July through December 2009 as follows:

Special Population	Date	Time
Homeless	7/21/2009	8:30 am to 12:30 pm
African Americans	7/21/2009	1:00 pm to 5:00 pm
Native Americans/ American Indians	8/18/2009	8:30 am to 12:30 pm
Latinos ( <i>especially monolingual and undocumented</i> )	8/18/2009	1:00 pm to 5:00 pm
Incarcerated/ Formerly Incarcerated	9/15/2009	8:30 am to 12:30 pm
HIV+ Unaware of their HIV Status	9/15/2009	1:00 pm to 5:00 pm
Mentally Ill ( <i>severe, persistent mental illness</i> )	10/20/2009	8:30 am to 12:30 pm
Sex Workers/ People Engaged in Survival or Exchange Sex	10/20/2009	1:00 pm to 5:00 pm
Substance Users ( <i>Intravenous Drug Users and needle-sharing</i> )	11/17/2009	8:30 am to 12:30 pm
People with sensory disabilities/ impairments ( <i>i.e., deaf and blind</i> )	11/17/2009	1:00 pm to 5:00 pm
Men Having Sex With Men (MSM) of Color ( <i>especially African American, Latino, Native American and non-gay identified</i> )	12/15/2009	8:30 am to 12:30 pm

- Committee members offered the following panelist recommendations:

Special Population Panelist Recommendations
<b>Homeless:</b> Al Ballesteros, JWCH; Libby Boyce, DHS; Reese Schwartz, Shelter Partnership; Ann English, PATH; Teresa Keresoma, OAPP; Than Duong and Leonardi León, HOPWA; Johnny Miller, Serra Project; Terry Underwood and Brenda Wilson, New Image

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<b>African Americans:</b> Carrie Broadus, Women Alive; Dr. Butler, Medical Director, THE Clinic; Cynthia Davis, Charles Drew Hospital; Vincent Jones, Liberty Hill Foundation; Jeffrey King, In the Meantime; Victor McKamie, MAP; Cleo Manago, Amassi; Dereck Martin and Wilbert Jordan, OASIS; Terry Smith, APLA; Yvette Wells, Watts Healthcare; Lanet Williams, OAPP; Gayle Wyett, UCLA; Linda Young
<b>Native Americans/ American Indians:</b> Angela Boger, OAPP; Jerry Gardner, The Wall Las Memorias; Elton Naswil, Red Circle Project (APLA); Nancy Rifel, UCLA (to be contacted by Dr. Younai); unidentified representatives from HOPWA and United American Indian Involvement
<b>Latinos (<i>especially monolingual and undocumented</i>):</b> Victor Martinez, Bienestar; Roberto Olivo, MAP; the remainder of participants should be coordinated through a joint effort with the Latino Task Force
<b>Incarcerated/ Formerly Incarcerated:</b> Abel Alvarez, OAPP; Karen Dalton, Joanne Oliver and Mark Malek, Sheriff's Department; Jeff Goodman, Common Ground; Sally Martin; Ron Osario, Center for Health Justice; Diana Perez, JWCH; Sally Martin
<b>HIV+ Unaware of their HIV Status:</b> Adrian Aguilar, AIDS Healthcare Foundation; Debbie Collins, Long Beach; Stephen Fuentes, Main Street Clinic; Cleo Manago, Amassi; Sandra Olivas, Pasadena Public Health; Carlos Ruiz, CARE Program; Susan Cohen and Precious Stallworth, LA Gay and Lesbian Center
<b>Mentally Ill (<i>severe, persistent mental illness</i>):</b> Ali Aziz, Veterans' Administration; Ken Bacarach, Tarzana Treatment Center; John Blasco; Barbara Crawford, Cri-Help; Sharon Huggins, CARE Program; Ingrid Marchus, DMH; Irv Monroe, SRO Housing; Karen Robbins, Hollywood Mental Health; Miki Robbins, APLA; Nina Shepat, Alternatives; John Blasco; Ellen Machikawa
<b>Sex Workers/ People Engaged in Survival or Exchange Sex:</b> Marvin Belzar and Miguel Martinez, Children's Hospital; Simon Costello and Dillon Gailey, LA Gay and Lesbian Center; Cynthia Davis, Charles Drew Hospital; Alva Moreno, AltaMed; Kathy Rebak, Friends Research; representatives from the Los Angeles Free Clinic and The Center of Long Beach
<b>Substance Users (<i>Intravenous Drug Users and needle-sharing</i>):</b> Cinderella Barrios-Cernik, ADPA; Mike Rizzo, Gay and Lesbian Center; Kathy Rebak; Friends Research; Melinda Serrano, Hippy Kitchen; Nina Shepat, Alternatives; Steve Shoptaw, UCLA; Ed Kohler; Dean Page; coordinate with Kathy Watt
<b>People with sensory disabilities/ impairments (<i>i.e., deaf and blind</i>):</b> Michael Barret, APLA; representatives from GLAD; Ms. Boger and Mr. Goddard will forward referrals; Mr. Orozco will follow-up with Mark, a SPA 4 consumer; important to include expertise beyond the deaf community
<b>Men Having Sex With Men (MSM) of Color (<i>especially African American, Latino, Native American and non-gay identified</i>):</b> Stephen Simon, City of Los Angeles; Commission staff will add recommendations

14. **COMMITTEE WORKPLAN:** There was no additional discussion.

15. **AETC REPORT:** There was no report.

16. **MEDICAL OUTPATIENT RATE STUDY:** This item should be removed from the permanent agenda.

17. **NEXT STEPS:** There was no report.

18. **ANNOUNCEMENTS:** There were no announcements.

19. **ADJOURNMENT:** The meeting was adjourned at 11:30 am.